



Bedford Elementary Schools Together/BEST PTO

BEST/PTO VOLUNTEER OPPORTUNITIES 2009–2010

The BEST/PTO invites YOU to assist in any of the following committees.
This is a perfect way to contribute, make friends, and be involved!

Parent's Name _____

Address _____

Phone # _____ Work # _____

E-MAIL _____

Student _____ Grade _____ Teacher _____ Rm. _____

Student _____ Grade _____ Teacher _____ Rm. _____

Student _____ Grade _____ Teacher _____ Rm. _____

Is your family new to Bedford (within the past 6 months)? _____

Please check ANY of the following committees that might be of interest to you.
(Committees will contact you; see attached Committee Contact Information)

___ **ART ROOM DAVIS SCHOOL** -- Assist in the Davis School art room.
Please fill out attached Art Room Form.

___ **BOSTON/BEDFORD CONNECTION** – Help plan or work at events such as potluck dinner, museum trips, and attend parent meetings. Involves some travel to Boston.

___ **BOXTOPS FOR EDUCATION** – Assist in collecting, sorting and mailing General Mills Boxtop coupons.

___ **CELEBRATING DIFFERENCES** – Volunteers needed to help during interactive Disability Awareness Week in the spring.

___ **DAVIS CAFÉ** – Assist during lunch periods to ensure that students move efficiently throughout the Café to the Rest Rooms and onto the playground.

___ **ENRICHMENT** – Work with Enrichment Coordinators to preview performances, help with hosting performers and/or writing grants for programs that will be presented at both Davis and Lane.

___ **EVENTS** – Help plan and coordinate 2-3 family nights throughout the course of the year.

___ **FIFTH GRADE COORDINATOR** – Assist with May 2010 Fifth Grade Talent Show (backstage, Senior Luncheon, etc.).

___ **FUNDRAISING** – Assist with our annual wrapping paper/gift sale (Fall '09): collecting order forms, preparing order information, distribution of purchases to students.

___ **GAME TO BE FIT – Lane School** – Monitor exercise area during lunch periods while participants take part in this active gaming experience. Coordinated by BEST Lane VP.

___ **GARDENS** – Light, miscellaneous help as needed throughout the year with Davis and Lane plantings and established gardens.

___ **GREEN COMMITTEE** – Continue to assess current recycling procedures at the schools and help to promote more “green” practices in our schools and at home.

___ **GREETERS (Davis only)** – A fun way to start the day! Help with traffic flow by assisting children out of cars during morning drop-off 8:45 – 9:10 am.

___ **HOSPITALITY** – Provide luncheons to teachers and to staff at both schools. Committee members supply food items, beverages, paper goods, help plan and set up staff luncheons throughout the year – usually on a scheduled Wednesday half day.

___ **KINDERGARTEN SCREENING** – Help greet, check in, photograph, and chaperone incoming Kindergarten students, Spring 2010.

___ **LIBRARY** - Volunteers for Davis and Lane - ***Fill out attached Library Form.***

___ **ON-CALL** –If you would like to be on a general on-call list for occasional activities or projects, please check one or both: ___ **Davis School:** various; ___ **Lane School:** Baseball Opening Day, or Art Mounting..

___ **PUBLISHING CENTER** –“Primary Press” *Davis School Only*. Make permanent books of the students’ work. Instruction provided. Easy (2 hours/month). Sarah Dorer, Davis Staff. Please *choose one or both:* ___ Bind at school. ___ Type at home.

___ **ROOM PARENT** - Volunteers for classrooms – ***Fill out attached Room Parent Form***

___ **SPORTS (Davis only)** – Help with set up and activities for Baseball Day and Field Day in the spring.

___ **SUMMER KINDERGARTEN BUS RUN** - Help distribute snacks, answer questions, and sometimes ride bus during practice bus run in late August 2010.

___ **STUDENT DIRECTORY** – Assist with proofreading and editing of annual Student Directory.

___ **TEACHER APPRECIATION WEEK** – Plan and coordinate special activities to help recognize our teachers during National Teacher Appreciation Week in May 2010.

___ **WORLD LANGUAGES** – Volunteers instruct small (maximum 6 students) informal foreign language classes at Davis School one morning a week for 6 weeks, 8:30 am to 9:00 am. Do not need to be fluent.

Important Committee Chair Positions Still Open

- ____ Celebrating Differences
- ____ Carnival/Circus
- ____ Enrichment – need an additional co-chair at Davis and Lane

***All volunteers are required to fill out a CORI form.
Please SEE SCHOOL INFORMATION PACKET.***

Please return this form by September 18th via Kidmail to classroom teacher.

All help is greatly appreciated!

Any questions, please call or email us!

Lyn Kapilian, President, 781-538-6265, lynkapilian@comcast.net
Peter Ricci, VP Davis, 781-275-7635, bedfordriccis@verizon.net
Susan Miele, VP Lane, 857-234-2335, susanmiele@gmail.com
Kristin Ferrari, Secretary, 781 276-0591, kferrari@comcast.net
Diane Bernstein, Treasurer, 781 276-1769, ddm.bernstein@verizon.net

Any questions about this form, contact Suzanne Stuzynski 617-755-8930 or
stuzynski@verizon.net